



**Elgin County Council**  
**Committee of the Whole Meeting**  
**Minutes**

**June 24, 2025, 9:30 a.m.**  
**Council Chambers**  
**450 Sunset Drive**  
**St. Thomas ON**

Members Present:     Warden Grant Jones  
                             Deputy Warden Ed Ketchabaw  
                             Councillor Dominique Giguère  
                             Councillor Mark Widner  
                             Councillor Jack Couckuyt  
                             Councillor Andrew Sloan  
                             Councillor Todd Noble  
                             Councillor Mike Hentz  
                             Councillor Taraesa Tellier

Members Absent:     Councillor Richard Leatham (with notice)

Staff Present:         Blaine Parkin, Chief Administrative Officer/Clerk  
                             Nicholas Loeb, Director of Legal Services  
                             Brian Masschaele, Director of Community & Cultural Services  
                             Jennifer Ford, Director of Financial Services/Treasurer (virtual)  
                             Peter Dutchak, Director of Engineering Services  
                             Mat Vaughan, Director of Planning and Development  
                             Emily Waldick, Manager of Human Resources  
                             Katherine Thompson, Manager of Administrative  
                             Services/Deputy Clerk  
                             Diana Morris, Senior Planner  
                             Jenna Fentie, Legislative Services Coordinator  
                             Stefanie Heide, Legislative Services Coordinator

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**1. Meeting Call to Order**

The meeting was called to order at 11:08 a.m. with Warden Jones in the chair.

**2. Approval of Agenda**

**Resolution Number: CW25-34**

Moved by: Councillor Noble  
Seconded by: Councillor Sloan

RESOLVED THAT the agenda for the June 24, 2025 Committee of the Whole Meeting be approved as presented.

Motion Carried.

**3. Adoption of Minutes**

**Resolution Number: CW25-35**

Moved by: Councillor Noble  
Seconded by: Councillor Hentz

RESOLVED THAT the minutes of the meeting held on June 10, 2025 be adopted.

Motion Carried.

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**5. Members' Motions**

None.

**6. Reports of Council, Staff or Outside Boards**

**6.1 Director of Engineering Services - Gillets Bridge (B27) Rehabilitation – Contract Award**

The Director of Engineering Services presented the report seeking Council's approval to award the contract for the rehabilitation of Gillets Bridge to Vandenburg Construction Inc.

**Resolution Number: CW25-36**

Moved by: Councillor Noble

Seconded by: Deputy Warden Ketchabaw

RESOLVED THAT Vandenburg Construction Inc. be selected to complete the Gillets Bridge (B27) Rehabilitation located on Sparta Line, Tender No. 2025-T25 at a total price of \$315,900.00 inclusive of a \$75,000 contingency allowance and exclusive of H.S.T.; and

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the contract.

Motion Carried.

**6.2 Senior Planner - Official Plan Amendment No. 39 in the Municipality of Bayham 92 Edison Drive**

The Senior Planner presented the report recommending that Council approve Official Plan Amendment No. 39 to the Official Plan of the Municipality of Bayham.

**Resolution Number: CW25-37**

Moved by: Deputy Warden Ketchabaw

Seconded by: Councillor Couckuyt

RESOLVED THAT the Council of the Corporation of the County of Elgin approves Official Plan Amendment No. 39 to the Official Plan of the Municipality of Bayham; and

THAT staff be directed to provide notice of this decision in accordance with the requirements of the *Planning Act*.

Motion Carried.

**7. Adjournment**

**Resolution Number: CW25-38**

Moved by: Councillor Widner

Seconded by: Councillor Tellier

RESOLVED THAT we do now adjourn at 11:16 a.m. to meet again on July 8, 2025 at 9:30 a.m.

Motion Carried.

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Blaine Parkin,  
Chief Administrative Officer/Clerk.

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Grant Jones,  
Warden.