



**Elgin County Council  
Regular Council Meeting  
Minutes**

**May 27, 2025, 9:00 a.m.  
Council Chambers  
450 Sunset Drive  
St. Thomas ON**

Members Present: Warden Grant Jones  
Deputy Warden Ed Ketchabaw  
Councillor Dominique Giguère (virtual)  
Councillor Mark Widner  
Councillor Jack Couckuyt  
Councillor Todd Noble  
Councillor Mike Hentz  
Councillor Richard Leatham

Members Absent: Councillor Andrew Sloan

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk  
Nicholas Loeb, Director of Legal Services  
Michele Harris, Director of Homes and Seniors Services  
Brian Masschaele, Director of Community & Cultural Services  
Jennifer Ford, Director of Financial Services/Treasurer (virtual)  
Peter Dutchak, Director of Engineering Services  
Mat Vaughan, Director of Planning and Development (virtual)  
Holly Hurley, Director of People & Culture  
Carolyn Krahn, Manager of Economic Development, Tourism & Strategic Initiatives  
Katherine Thompson, Manager of Administrative Services/Deputy Clerk  
Diana Morris, Senior Planner  
Jenna Fentie, Legislative Services Coordinator  
Stefanie Heide, Legislative Services Coordinator

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**1. Meeting Call to Order**

The meeting was called to order at 9:00 a.m. with Warden Jones in the chair.

**2. Approval of Agenda**

Consideration of item 8.1 will be deferred until after the closed meeting session.

Moved by: Councillor Hentz

Seconded by: Councillor Leatham

RESOLVED THAT the agenda for the May 27, 2025 County Council Meeting be approved as amended.

Motion Carried.

**3. Introductions, Recognitions, Memorials**

None.

**4. Adoption of Minutes**

Moved by: Councillor Noble  
Seconded by: Councillor Couckuyt

RESOLVED THAT the minutes of the meeting held on May 13, 2025 be adopted.  
Motion Carried.

**5. Disclosure of Pecuniary Interest and the General Nature Thereof**

Councillor Widner declared a conflict with Committee of the Whole recommendation CW25-16 under agenda item 7.1. Councillor Widner will not participate in the discussion or vote on this item.

**6. Presenting Petitions, Presentations and Delegations**

**6.1 Dr. Ninh Tran, Medical Officer of Health, Southwestern Public Health - Update on Measles in the Southwestern Public Health Region**

Dr. Ninh Tran presented an update on the measles outbreak in the region, the response from Southwestern Public Health, and provided information on how Council can support messaging to County residents.

Moved by: Deputy Warden Ketchabaw  
Seconded by: Councillor Couckuyt

RESOLVED THAT the presentation from Southwestern Public Health be received and filed.

Motion Carried.

**6.2 Brenda Fleming, Executive Director, Robert Furneaux, Board Chair, and Barry Fitzgerald, Hospice Community Volunteer - Hospice of Elgin Presentation**

Representatives from Hospice of Elgin provided a presentation to Council detailing the services provided by the organization.

Moved by: Councillor Widner  
Seconded by: Councillor Noble

RESOLVED THAT the presentation from the Hospice of Elgin be received and filed.

Motion Carried.

**7. Motion to Adopt Recommendations from the Committee of the Whole**

Council recessed at 9:55 a.m. and reconvened at 10:08 a.m.

**7.1 Recommendations of Committee of the Whole - May 13, 2025 Meeting**

Council identified items CW25-16 and CW25-17 as items to be pulled out for separate discussion.

Moved by: Councillor Widner  
Seconded by: Councillor Noble

RESOLVED THAT Items CW25-14 - CW25-19 from the Committee of the Whole Meeting dated May 13, 2025, with the exception of items CW25-16 and CW25-17 identified for separate discussion, and the recommendations therein be adopted.

Motion Carried.

Councillor Widner declared at conflict with this item and did not participate in discussion or in the final vote for this item.

Moved by: Councillor Hentz  
Seconded by: Councillor Leatham

RESOLVED THAT Item CW25-16 from the Committee of the Whole Meeting dated May 13, 2025 and the recommendations therein be adopted.

Motion Carried.

Moved by: Councillor Giguère  
Seconded by: Councillor Couckuyt

RESOLVED THAT item CW25-17 be referred to the Committee of the Whole Meeting on June 10, 2025; and

THAT staff extend an invitation to the Chair of the Land Division Committee to attend.

Motion Carried.

## **8. Committee Recommendations**

### **8.1 Growth Planning Steering Committee Recommendation - May 13, 2025**

Consideration of item 8.1. will occur following the Closed Meeting Session.

### **8.2 Draft Committee Meeting Minutes**

#### **8.2.1 Rural Initiatives and Planning Advisory Committee - April 22, 2025 Draft Meeting Minutes**

#### **8.2.2 Growth Planning Steering Committee - May 13, 2025 Draft Meeting Minutes**

## **9. Reports for Information and Immediate Consideration**

### **9.1 Manager of Administrative Services/Deputy Clerk - AMO Conference 2025 – Delegation Requests**

The Manager of Administrative Services/Deputy Clerk presented the report seeking Council's approval to submit delegation requests for the 2025 Association of Municipalities Ontario (AMO) Conference to the Ministry of Transportation regarding DriveOn Inspection System Concerns and to the Ministry of Health regarding Community Health Centre funding. The Manager also sought Council's approval to partner with the City of St. Thomas on a delegation regarding inter-regional transit, and to submit a delegation request to the Ministry of Long-Term Care and the Ministry of the Solicitor-General regarding the approval timeframe of vulnerable sector checks and the implications on staffing at the County's Long-Term Care Homes.

Moved by: Councillor Hentz  
Seconded by: Deputy Warden Ketchabaw

RESOLVED THAT County Council approve the draft AMO Conference 2025 Delegation Requests for submission.

Motion Carried.

## **10. Council Correspondence**

Moved by: Councillor Widner  
Seconded by: Councillor Leatham

RESOLVED THAT Correspondence Items 10.2 and 10.3 be received and filed.

Motion Carried.

Moved by: Councillor Leatham

Seconded by: Councillor Couckuyt

RESOLVED THAT County Council approve a flag raising and proclamation request from ChildCan in recognition of Childhood Cancer Awareness Month.

Motion Carried.

**10.1 Flag Raising and Proclamation Request from ChildCan in recognition of Childhood Cancer Awareness Month**

**10.2 Resolution from the Town of The Blue Mountains advocating for reduced Provincial Tax Rate on Ontario-Made Cider**

**10.3 Resolution from the Town of Shelburne opposing elements of Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025**

**11. Statements/Inquiries by Members**

**11.1 Upcoming Events in Elgin County**

Deputy Warden Ketchabaw invited Councillors to attend Edisonfest at Memorial Park in Vienna on June 7, 2025. He noted that dignitaries are asked to arrive by 9:30 a.m.

Warden Jones noted that Rosy Rhubarb is also being held on June 7, 2025 in Shedden.

**11.2 Accessibility Week in Elgin County**

Warden Jones advised Council that this week is Accessibility Week and recognized staff for the work they do on accessibility throughout the year.

**12. Closed Meeting Items**

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

Closed Meeting Item #1 - Closed Meeting Minutes - May 13, 2025

Closed Meeting Item #2 - Growth Planning Steering Committee Closed Meeting Minutes - May 13, 2025

Closed Meeting Item #3 - Property Matter

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Closed Meeting Item #4 - Property Matter

(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

Motion Carried.

**12.1 Closed Meeting Minutes - May 13, 2025**

**12.2 Growth Planning Steering Committee Closed Meeting Minutes - May 13, 2025**

**12.3 Director of Community and Cultural Services - Property Matter**

**12.4 Chief Administrative Officer/Clerk - Property Matter**

**13. Motion to Rise and Report**

Moved by: Councillor Noble

Seconded by: Councillor Giguère

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - Closed Meeting Minutes - May 13, 2025

Moved by: Councillor Couckuyt

Seconded by: Councillor Leatham

RESOLVED THAT the May 13, 2025 Closed Meeting Minutes be adopted.

Motion Carried.

Closed Meeting Item #3 - Property Matter

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT the confidential report from the Director of Community and Cultural Services be received and filed.

Motion Carried.

Closed Meeting Item #4 - Property Matter

Moved by: Councillor Noble

Seconded by: Councillor Widner

RESOLVED THAT Council approve the initiation of discussions with landowners regarding the possibility of establishing the fire training ground in Elgin County.

Motion Carried.

**14. Committee Recommendations - Continued**

Moved by: Councillor Noble

Seconded by: Councillor Giguère

RESOLVED THAT the recommendation GPSC25-6 from the May 13, 2025 Growth Planning Steering Committee Meeting be approved.

Motion Carried.

**15. Consideration of By-Laws**

**15.1 By-Law No. 25-22 Confirmation**

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the May 27, 2025 Meeting.

Moved by: Councillor Leatham

Seconded by: Councillor Noble

RESOLVED THAT By-Law No. 25-22 be now read a first, second, and third time and finally passed.

Motion Carried.

**16. Adjournment**

Moved by: Deputy Warden Ketchabaw  
Seconded by: Councillor Leatham

RESOLVED THAT we do now adjourn at 11:03 a.m. to meet again on June 10, 2025 at 9:00 a.m.

Motion Carried.

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Blaine Parkin,  
Chief Administrative Officer/Clerk.

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Grant Jones,  
Warden.