



**Elgin County Council**

**Minutes**

**July 9, 2024, 9:00 a.m.  
Central Elgin Boardroom  
450 Sunset Drive  
St. Thomas ON**

Members Present: Warden Ed Ketchabaw  
Deputy Warden Grant Jones  
Councillor Dominique Giguère  
Councillor Mark Widner  
Councillor Jack Couckuyt  
Councillor Todd Noble  
Councillor Mike Hentz  
Councillor Richard Leatham

Members Absent: Councillor Andrew Sloan

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk  
Brian Masschaele, Director of Community & Cultural Services  
Amy Thomson, Director of Human Resources  
Michele Harris, Director of Homes and Seniors Services  
Jennifer Ford, Director of Financial Services/Treasurer  
Nicholas Loeb, Director of Legal Services  
Peter Dutchak, Director of Engineering Services  
Mat Vaughan, Director of Planning and Development  
Katherine Thompson, Manager of Administrative Services/Deputy Clerk  
Andrea Loughlean, Manager of Emergency Management & Elgin-Middlesex Regional Fire School

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**1. Call to Order**

The meeting was called to order at 9:10 a.m. with Warden Ketchabaw in the chair.

**2. Adoption of Minutes**

Moved by: Councillor Leatham  
Seconded by: Councillor Noble

RESOLVED THAT the minutes of the meeting held on June 25, 2024 be adopted.

Motion Carried.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**4. Presenting Petitions, Presentations and Delegations**

None.

**5. Committee of the Whole**

Moved by: Deputy Warden Jones

Seconded by: Councillor Widner

RESOLVED THAT we do now move into Committee of the Whole.

Motion Carried.

**6. Reports of Council, Outside Boards and Staff**

None.

**7. Council Correspondence**

**7.1 Items for Consideration**

None.

**7.2 Items for Information (Consent Agenda)**

None.

**8. Other Business**

**8.1 Statements/Inquiries by Members**

None.

**8.2 Notice of Motion**

None.

**8.3 Matters of Urgency**

None.

**9. Closed Meeting Items**

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2) and (3):

Closed Meeting Item #1 - Closed Meeting Minutes - June 25, 2024

Closed Meeting Item #2 - Strategic Planning

(2) (b) personal matters about an identifiable individual, including municipal or local board employees; and (3.1) education and training the members.

Motion Carried.

**9.1 Closed Meeting Minutes - June 25, 2024**

**9.2 Strategic Planning**

**10. Motion to Rise and Report**

Moved by: Councillor Widner

Seconded by: Councillor Hentz

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - Closed Meeting Minutes - June 25, 2024

Moved by: Councillor Leatham

Seconded by: Deputy Warden Jones

RESOLVED THAT the June 25, 2024 Closed Meeting Minutes be adopted.

Motion Carried.

Closed Meeting Item #2 - Strategic Planning

Moved by: Councillor Noble

Seconded by: Councillor Giguère

RESOLVED THAT Council receive the strategic planning information as presented by Michael Howes from 2WA Consulting.

Motion Carried.

**11. Motion to Adopt Recommendations from the Committee of the Whole**

Moved by: Councillor Couckuyt

Seconded by: Councillor Hentz

RESOLVED THAT we do now adopt recommendations of the Committee of the Whole.

Motion Carried.

**12. Consideration of By-Laws**

**12.1 By-Law No. 24-29 Confirmation**

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the July 9, 2024 Meeting.

Moved by: Councillor Leatham

Seconded by: Councillor Noble

RESOLVED THAT By-Law No. 24-29 be now read a first, second, and third time and finally passed.

Motion Carried.

**13. Adjournment**

Moved by: Councillor Widner

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now adjourn at 1:05 p.m. to meet again on July 23, 2024 at 9:00 a.m.

Motion Carried.

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Blaine Parkin,

Chief Administrative Officer/Clerk.

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Ed Ketchabaw,

Warden.