



## Report to County Council

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**From:** Andrea Loughlean, Manager of Emergency Management & Elgin-Middlesex Regional Fire School

**Date:** May 14, 2024

**Subject:** 2023 Emergency Management Compliance

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### **Recommendation(s):**

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THAT the report titled “2023 Emergency Management Compliance” from the Manager of Emergency Management & Elgin-Middlesex Regional Fire School dated May 14, 2024 be received and filed.

### **Introduction:**

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The Emergency Management and Civil Protections Act (EMCPA) requires every municipality in the province of Ontario to develop and implement an Emergency Management (EM) program. Through Emergency Management Ontario’s (EMO) compliance portal, evidence of these requirements must be submitted for annual compliance of each municipality.

### **Background and Discussion:**

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The EMCPA legislative requirements mandate that every municipality’s EM program must include the following components: hazard identification and risk assessment, critical infrastructure list, emergency response plan (ERP), program bylaw, annual review, annual training, annual exercise, public education program, Emergency Operations Center, Community Emergency Management Coordinator (CEMC), Emergency Management Program Committee, Emergency Control Group, and Emergency Information Officer.

Despite personnel challenges through the fall of 2023, all requirements of compliance were met and Elgin County’s 2023 EM compliance submission was successful.

Moving forward into 2024, suggestions made by the St. Clair Sector EMO Field Officer will assist the County in adjusting our existing EM program, resulting in a more robust emergency management program overall. These suggestions include updates to the bylaw, control group membership, as well as wording and role descriptions in the ERP.

The EM department will be discussing these suggestions with the Program Committee and, with collective approval of the committee, implementing these suggestions throughout the year.

**Financial Implications:**

While there are no specific financial implications to the County or its lower tier municipality regarding successful compliance, the financial implications presented by not having an emergency program are unknown and potentially significant.

**Alignment with Strategic Priorities:**

Serving Elgin	Growing Elgin	Investing in Elgin
<input checked="" type="checkbox"/> Ensuring alignment of current programs and services with community need.  <input checked="" type="checkbox"/> Exploring different ways of addressing community need.  <input checked="" type="checkbox"/> Engaging with our community and other stakeholders.	<input type="checkbox"/> Planning for and facilitating commercial, industrial, residential, and agricultural growth.  <input checked="" type="checkbox"/> Fostering a healthy environment.  <input checked="" type="checkbox"/> Enhancing quality of place.	<input checked="" type="checkbox"/> Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future.  <input checked="" type="checkbox"/> Delivering mandated programs and services efficiently and effectively.

**Local Municipal Partner Impact:**

A successful EM program, along with dedicated staff within the County’s EM department, will offer the opportunity for assistance and support for all LMP’s EM programs.

**Communication Requirements:**

Communication of the 2023 compliance results as well as the suggested changes from EMO will be discussed with the Elgin Program Committee at the next program committee meeting.

**Conclusion:**

A copy of the compliance results is attached to this report. The EM department looks forward to working with the Program Committee to implement the suggestions made by EMO Field Officer and achieving another successful compliance year for 2024.

All of which is Respectfully Submitted

Approved for Submission

Andrea Loughlean

Blaine Parkin

Manager of Emergency Management  
& Elgin-Middlesex Regional Fire School

Chief Administrative Officer/Clerk