



**ELGIN COUNTY COUNCIL  
SPECIAL MEETING MINUTES**

**November 28, 2023, 2:00 p.m.  
Council Chambers  
450 Sunset Drive  
St. Thomas ON**

Members Present: Warden Ed Ketchabaw  
Deputy Warden Grant Jones  
Councillor Dominique Giguère  
Councillor Mark Widner  
Councillor Jack Couckuyt  
Councillor Andrew Sloan (virtual)  
Councillor Todd Noble  
Councillor Mike Hentz  
Councillor Richard Leatham

Staff Present: Don Shropshire, Chief Administrative Officer/Clerk  
Brian Masschaele, Director of Community & Cultural Services  
Amy Thomson, Director of Human Resources (virtual)  
Jennifer Ford, Director of Financial Services/Treasurer  
Nicholas Loeb, Director of Legal Services (virtual)  
Peter Dutchak, Director of Engineering Services  
Jenna Fentie, Manager of Administrative Services/Deputy Clerk  
Carolyn Krahn, Manager of Economic Development, Tourism & Strategic Initiatives  
Stefanie Heide, Legislative Services Coordinator

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**1. CALL TO ORDER**

The meeting was called to order at 2:07 p.m. with Warden Ketchabaw in the chair.

**2. ADOPTION OF MINUTES**

None.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS**

None.

**5. COMMITTEE OF THE WHOLE**

Moved by: Councillor Noble  
Seconded by: Councillor Couckuyt

RESOLVED THAT we do now move into Committee of the Whole.

Motion Carried.

**6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

None.

**7. COUNCIL CORRESPONDENCE**

None.

**8. OTHER BUSINESS**

**8.1 Statements/Inquiries by Members**

None.

**8.2 Notice of Motion**

None.

**8.3 Matters of Urgency**

None.

**9. CLOSED MEETING ITEMS**

Moved by: Councillor Leatham

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

Closed Meeting Item #1 - Infrastructure Growth Discussion

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Motion Carried.

**9.1 Infrastructure Growth Discussion**

**10. MOTION TO RISE AND REPORT**

Moved by: Councillor Hentz

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - Infrastructure Growth Discussion

Moved by: Councillor Noble

Seconded by: Councillor Widner

RESOLVED THAT the confidential presentation be received for information.

Motion Carried.

**11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT we do now adopt recommendations of the Committee of the Whole.

Motion Carried.

**12. CONSIDERATION OF BY-LAWS**

**12.1 By-Law No. 23-46 Confirmation**

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the November 28, 2023 Special Meeting.

Moved by: Deputy Warden Jones  
Seconded by: Councillor Hentz

RESOLVED THAT By-Law No. 23-46 be now read a first, second, and third time and finally passed.

Motion Carried.

**13. ADJOURNMENT**

Moved by: Councillor Widner  
Seconded by: Councillor Giguère

RESOLVED THAT we do now adjourn at 3:30 p.m.

Motion Carried.

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Don Shropshire,  
Chief Administrative Officer/Clerk.

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Ed Ketchabaw,  
Warden.