



**ELGIN COUNTY COUNCIL
MINUTES**

**November 14, 2023, 9:00 a.m.
Council Chambers
450 Sunset Drive
St. Thomas ON**

Members Present: Warden Ed Ketchabaw
 Deputy Warden Grant Jones
 Councillor Dominique Giguère
 Councillor Mark Widner
 Councillor Jack Couckuyt
 Councillor Andrew Sloan
 Councillor Todd Noble
 Councillor Mike Hentz
 Councillor Richard Leatham

Staff Present: Don Shropshire, Chief Administrative Officer/Clerk
 Peter Dutchak, Director of Engineering Services
 Jenna Fentie, Manager of Administrative Services/Deputy Clerk
 Ryan Terpstra, Manager of Corporate Facilities
 Andrew Case, Solicitor
 Stefanie Heide, Legislative Services Coordinator
 Sarah Savoie, Accessibility Coordinator (virtual)
 Mike Szilagyi, Re:Public Urbanism (virtual)

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. with Warden Ketchabaw in the chair.

2. ADOPTION OF MINUTES

Moved by: Councillor Hentz
Seconded by: Deputy Warden Jones

RESOLVED THAT the minutes of the meeting held on October 24, 2023 be adopted.

Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 Kimberly Earls, Executive Director, and Bernia Martin, Board of Directors Chair, South Central Ontario Region Economic Development Corporation (SCOR EDC) - SCOR EDC Member Update

The Executive Director and Board of Directors Chair of the SCOR EDC provided an update to County Council.

Moved by: Councillor Giguère
Seconded by: Councillor Sloan

RESOLVED THAT the presentation from SCOR EDC be received and filed; and

THAT the Elgin County Budget Committee be directed to consider the \$30,000 SCOR membership fee as part of the 2024 Budget deliberations.

Motion Carried.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor Widner
Seconded by: Councillor Noble

RESOLVED THAT we do now move into Committee of the Whole.

Motion Carried.

6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

6.1 Warden Ketchabaw - Warden’s Activity Report October 2023

Warden Ketchabaw presented the report detailing his activities for the month of October 2023.

Moved by: Councillor Leatham
Seconded by: Councillor Hentz

RESOLVED THAT the report titled “Warden’s Activity Report October 2023” dated November 14, 2023 from Warden Ketchabaw be received and filed.

Motion Carried.

6.2 Accessibility Coordinator - Updates to the Accessibility Policy, Emergency Response Policy, and Accommodations Policy

The Accessibility Coordinator presented the report that provides an overview of the updates and changes made to the County of Elgin Accessibility Policy 2.130, Emergency Workplace Response for Employees with Disabilities Policy 2.130.1, and the Accommodations in the Workplace Policy 2.80.2.

Moved by: Councillor Couckuyt
Seconded by: Councillor Noble

RESOLVED THAT the report titled “Updates to the Accessibility Policy, Emergency Response Policy, and Accommodations Policy” dated November 14, 2023 from the Accessibility Coordinator be received, filed and approved.

Motion Carried.

6.3 Acting Manager of Planning - Municipality of Bayham Official Plan Amendment No. 34, Part of Lots 10 and 11, Concession 2 Municipality of Bayham, 55106 Vienna Line

Mike Szilagyi of Re:Public Urbanism presented the report on behalf of Paul Hicks, Acting Manager of Planning that provides Council with the information required in order to consider approving Official Plan Amendment No. 34 to the Official Plan of the Municipality of Bayham.

Moved by: Councillor Hentz
Seconded by: Councillor Noble

RESOLVED THAT the Council of the Corporation of the County of Elgin approve Official Plan Amendment No. 34 to the Official Plan of the Municipality of Bayham; and

THAT staff be directed to provide notice of this decision in accordance with the requirements of the Planning Act.

Motion Carried.

6.4 Acting Manager of Planning - Township of Malahide Official Plan Amendment No. 23, North Part of Lot 11, Concession 1, Part 8 on Registered Plan 11R7973, Township of Malahide

Mike Szilagyi of Re:Public Urbanism presented the report on behalf of Paul Hicks, Acting Manager of Planning that provides County Council the information required in order to consider approving Official Plan Amendment No. 23 to the Official Plan of the Township of Malahide.

Moved by: Deputy Warden Jones

Seconded by: Councillor Leatham

RESOLVED THAT the Council of the Corporation of the County of Elgin approve Official Plan Amendment No. 23 to the Official Plan of the Township of Malahide, File No. MA OPA 3-23; and

THAT staff be directed to provide notice of this decision in accordance with the requirements of the Planning Act.

Motion Carried.

6.5 Manager of Corporate Facilities - Terrace Lodge Veneer Replacement - Tender Award

The Manager of Corporate Facilities presented the report seeking Council's approval to award the contract for the Terrace Lodge Veneer Replacement Project to DFT Exteriors Inc.

Moved by: Councillor Widner

Seconded by: Councillor Hentz

RESOLVED THAT DFT Exteriors Inc., be selected for the Terrace Lodge Veneer Replacement Project, Contract No. 2023-Q38 at a total price of \$95,275.00 exclusive of H.S.T.; and

THAT the remaining budget from the Terrace Lodge Elevator Upgrades and Mechanical Equipment Replacement Projects with a remaining balance of \$19,647.00 be reallocated to fund the projected deficit as detailed in the report; and

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the contract.

Motion Carried.

6.6 Manager of Corporate Facilities - Operation of the Elgin Manor Wastewater Treatment Plant – Contract Award

The Manager of Corporate Facilities presented the report seeking Council's approval to award the contract for the Operation of the Elgin Manor Wastewater Treatment Plant to Ontario Clean Water Agency.

Moved by: Councillor Leatham

Seconded by: Councillor Noble

RESOLVED THAT Ontario Clean Water Agency (OCWA) be selected as the operator for the Elgin Manor Wastewater Treatment Plant for a period of five (5) years beginning January 1, 2024 and ending on December 31, 2028 at a total contract price of \$553,680 plus HST; and

THAT Staff be authorized to extend the contract with Ontario Clean Water Agency for up to an additional two (2), two (2) year terms upon mutual agreement between both parties and satisfactory performance as determined by the County; and

THAT the Warden and Chief Administrative Officer be authorized to sign the contract.

Motion Carried.

6.7 Director of Engineering Services - Emergency Road Slope Repair – Talbot Line – New Glasgow

The Director of Engineering Services presented the report detailing the work that has been completed to date on the recent Talbot Line (CR 3) slope failure.

Moved by: Councillor Leatham

Seconded by: Deputy Warden Jones

RESOLVED THAT the report titled "Emergency Road Slope Repair - Talbot Line - New Glasgow" dated November 14, 2023 from the Director of Engineering Services be received and filed; and

THAT project costs that exceed the “Talbot Line Slope Repair (62002109)” budget be allocated from the “Road 4 Resurfacing (60042332)” project.

Motion Carried.

7. COUNCIL CORRESPONDENCE

7.1 Items for Consideration

None.

7.2 Items for Information (Consent Agenda)

Moved by: Councillor Noble

Seconded by: Councillor Couckuyt

RESOLVED THAT Correspondence Items #7.2.1 - 7.2.5 be received and filed; and

THAT staff be directed to work with the Municipality of Bayham to investigate options to address signage concerns on Plank Road at Chute Line in Northern Vienna Bridge and report the findings at a future meeting of County Council; and

THAT Elgin County Council support the resolution from the Council of the Corporation of the City of Cambridge regarding support of Bill 21, Fixing Long-Term Care Amendment Act; and

THAT a copy of this resolution be sent to the Premier of Ontario, Member of Parliament Karen Vecchio and all Ontario municipalities.

Motion Carried.

7.2.1 Resolution from the Municipality of Bayham regarding safety concerns on Plank Road at Chute Line and Northern Vienna Bridge

7.2.2 Notice of Public Information Centre 2 - Highway 4 Widening and Proposed Talbotville Bypass, Highway 3 Twinning, Preliminary Design, Detail Design and Class Environmental Assessment Study

7.2.3 Project Update Notice - Phillmore Bridge Deck Replacement

7.2.4 SWIFT Media Release - SWIFT Brings High-Speed Internet to More than 1,560 Homes in Elgin County

7.2.5 City of Cambridge Resolution regarding Support for Bill 21, Fixing Long-Term Care Amendment Act

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

None.

8.2 Notice of Motion

None.

8.3 Matters of Urgency

None.

9. CLOSED MEETING ITEMS

Moved by: Councillor Hentz

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

Closed Meeting Item #1 - October 24, 2023 Closed Meeting Minutes

Closed Meeting Item #2 - OLT 23-770

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Motion Carried.

9.1 Closed Meeting Minutes - October 24, 2023

9.2 Director of Legal Services - OLT 23-770

10. MOTION TO RISE AND REPORT

Moved by: Councillor Sloan

Seconded by: Councillor Noble

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - October 24, 2023 Closed Meeting Minutes

Moved by: Councillor Sloan

Seconded by: Deputy Warden Jones

RESOLVED THAT the October 24, 2023 Closed Meeting Minutes be adopted as amended.

Motion Carried.

Closed Meeting Item #2 - OLT 23-770

Moved by: Councillor Sloan

Seconded by: Councillor Giguère

RESOLVED THAT staff proceed as directed.

Motion Carried.

11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Hentz

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now adopt recommendations of the Committee of the Whole.

Motion Carried.

12. CONSIDERATION OF BY-LAWS

12.1 By-Law No. 23-42 Confirmation

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the November 14, 2023 Meeting.

Moved by: Councillor Leatham

Seconded by: Councillor Noble

RESOLVED THAT By-Law No. 23-42 be now read a first, second, and third time and finally passed.

Motion Carried.

13. ADJOURNMENT

Moved by: Councillor Widner

Seconded by: Councillor Sloan

RESOLVED THAT we do now adjourn at 10:27 a.m. to meet again on November 28, 2023 at 9:00 a.m.

Motion Carried.

Don Shropshire,
Chief Administrative Officer/Clerk.

Ed Ketchabaw,
Warden.