



## REPORT TO COUNTY COUNCIL

**FROM:** Jennifer Ford, Director of Financial Services/Treasurer

**DATE:** August 1, 2023

**SUBJECT:** 1<sup>st</sup> Quarter Operating Financial Report

### RECOMMENDATIONS:

THAT the report dated August 1, 2023 titled "1<sup>st</sup> Quarter Operating Financial Report" from the Director of Financial Services/Treasurer be received and filed for Council information.

### INTRODUCTION:

The 1<sup>st</sup> Quarter Operating Financial summary report provides a snapshot of departmental performance for the months of January through March of 2023 for Council's information.

### BACKGROUND AND DISCUSSION:

After analysis of individual County departments, \$304,096 has been identified as operating surplus at the end of March. The following summary outlines the performance by department.

Regular and Project Summary Report			
Revenue and Wages and Benefits and Operating Costs			
	Query Data retrieved on July 31, 2023 07:35 PM		
	March 2023 Year-To-Date		
	Budget YTD	Actual YTD	Perf YTD
⊕ 0) Corporate Activities	(9,656,079)	(9,719,251)	63,172
⊕ 1) Warden And Council	104,105	106,628	(2,523)
⊕ 2) Administrative Services/Ag/PSB	294,619	282,805	11,813
⊕ 3) Financial Services	183,049	182,920	129
⊕ 4) Human Resources	173,968	174,020	(52)
⊕ 5) Administrative Building	129,134	128,365	769
⊕ 6) Corporate Services	567,018	572,831	(5,812)
⊕ 7) Engineering Services	(61,425)	(67,443)	6,018
⊕ 8) Homes For Seniors Services	121,598	(70,285)	191,883
⊕ 9) Museum/Archives	144,390	147,000	(2,609)
⊕ 10) Library Services	676,252	663,191	13,062
⊕ 11) Information Technology	347,331	346,711	620
⊕ 12) Provincial Offenses	(21,402)	(11,352)	(10,050)
⊕ 13) Ambulance & Emergency Services	819,979	815,071	4,908
⊕ 14) Economic Development & Tourism	181,699	148,932	32,768
<b>Grand Total</b>	<b>(5,995,762)</b>	<b>(6,299,858)</b>	<b>304,096</b>

## FINANCIAL IMPLICATIONS:

Staff have provided the following explanations related to departments experiencing performance variances within \$25,000 from expected based on the summary above.

The Economic Development/Tourism department also includes Planning and Land Division. The positive performance of \$32,768 in this department is related to the unfilled Planner vacancy. In Corporate Activities, the \$63,172 in surplus is related to interest income rate fluctuations being higher to budget than expected.

The majority of the surplus results from within the County's three Long Term Care facilities in the amount of \$191,883: Bobier Villa has a surplus of \$32,430, Elgin Manor has a surplus of \$82,655, and Terrace Lodge has a surplus of \$76,798. The General and Admin Department for each facility shows positive performance related to 2022/2023 Covid Funding. This surplus is reconciled and is not subject to Ministry claw back. These surplus funds serve as an offset to negative wage performance experienced in other areas of the Homes. Below is a further detailed summary outlining the individual department performance within the Homes envelope:

### Budget YTD Actual YTD Perf YTD

<b>Bobier Villa</b>			
Adult Day	27,328	26,716	612
Building & Property	104,237	93,565	10,672
Dietary	113,300	131,598	(18,298)
General & Admin	(263,849)	(322,371)	58,522
Housekeeping	76,491	77,409	(918)
Laundry	25,772	29,759	(3,987)
Nursing & Personal Care	(31,556)	(19,119)	(12,436)
Program & Support	(4,137)	(2,401)	(1,736)
<b>Elgin Manor</b>			
Building & Property	139,908	139,025	883
Dietary	197,555	195,769	1,786
General & Admin	(443,002)	(550,585)	107,582
Housekeeping	106,059	104,633	1,426
Laundry	40,119	37,531	2,589
Nursing & Personal Care	115,624	143,112	(27,488)
Program & Support	(15,322)	(11,199)	(4,123)
<b>Terrace Lodge</b>			
Adult Day	64,419	64,433	(14)
Building & Property	107,056	91,004	16,052
Dietary	199,755	197,131	2,624
General & Admin	(362,626)	(410,552)	47,926
Housekeeping	126,871	130,865	(3,994)
Laundry	64,340	57,435	6,905
Nursing & Personal Care	35,953	24,054	11,899
Program & Support	(11,250)	(6,651)	(4,599)

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

Serving Elgin	Growing Elgin	Investing in Elgin
<input checked="" type="checkbox"/> Ensuring alignment of current programs and services with community need.  <input checked="" type="checkbox"/> Exploring different ways of addressing community need.  <input checked="" type="checkbox"/> Engaging with our community and other stakeholders.	<input checked="" type="checkbox"/> Planning for and facilitating commercial, industrial, residential, and agricultural growth.  <input type="checkbox"/> Fostering a healthy environment.  <input type="checkbox"/> Enhancing quality of place.	<input checked="" type="checkbox"/> Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future.  <input checked="" type="checkbox"/> Delivering mandated programs and services efficiently and effectively.

**Additional Comments:**

**LOCAL MUNICIPAL PARTNER IMPACT:**

None

**COMMUNICATION REQUIREMENTS:**

None

**CONCLUSION:**

The 1<sup>st</sup> Quarter Operating surplus presented is expected to remain unchanged as we move forward into the 2023 fiscal year.

All of which is Respectfully Submitted

Approved for Submission

Jennifer Ford,  
Director of Financial Services/Treasurer

Don Shropshire,  
Chief Administrative Officer