



**ELGIN COUNTY COUNCIL
MINUTES**

**July 25, 2023, 9:00 a.m.
Council Chambers
450 Sunset Drive
St. Thomas ON**

Members Present: Warden Ed Ketchabaw
 Deputy Warden Grant Jones (virtual)
 Councillor Dominique Giguère
 Councillor Mark Widner
 Councillor Jack Couckuyt
 Councillor Andrew Sloan
 Councillor Todd Noble
 Councillor Mike Hentz
 Councillor Richard Leatham

Staff Present: Don Shropshire, Chief Administrative Officer/Clerk
 Nicholas Loeb, Director of Legal Services
 Jenna Fentie, Manager of Administrative Services/Deputy Clerk
 Andrew Case, Solicitor
 Paul Hicks, Acting Manager of Planning (virtual)
 Stefanie Heide, Legislative Services Coordinator

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. with Warden Ketchabaw in the chair.

2. ADOPTION OF MINUTES

Moved by: Councillor Leatham
Seconded by: Councillor Hentz

RESOLVED THAT the minutes of the meeting held on July 11, 2023 be adopted.
Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

None.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor Noble
Seconded by: Councillor Sloan

RESOLVED THAT we do now move into the Committee of the Whole Council.
Motion Carried.

6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

6.1 Acting Manager of Planning - Town of Aylmer Official Plan Amendment No. 23, 34 Sydenham Street East, Aylmer

The Acting Manager of Planning presented the report that provides County Council with the information required to make a decision on Official Plan Amendment No. 23 to the Town of Aylmer Official Plan.

Moved by: Councillor Couckuyt
Seconded by: Councillor Noble

RESOLVED THAT the Council of the Corporation of the County of Elgin approve Official Plan Amendment No. 23 to the Official Plan of the Town of Aylmer; and

THAT staff be directed to provide notice of this decision in accordance with the requirements of the Planning Act.

Motion Carried.

6.2 Manager of Administrative Services/Deputy Clerk - Approval of Fees and Charges 2023

The Manager of Administrative Services/Deputy Clerk presented the report recommending that County Council approve the changes to the County's fees and charges levied for administrative activities within each department to reflect cost recovery for material, activities, and services. The Warden asked that the By-Law be amended to reflect that the Electric Vehicle Charging Station Fee is to be moved from Engineering Services to Financial Services.

Moved by: Councillor Widner
Seconded by: Councillor Couckuyt

RESOLVED THAT the report titled "Approval of Fees and Charges 2023" dated July 17, 2023 from the Manager of Administrative Services/Deputy Clerk be received and filed; and

THAT the changes to fees and charges identified in "Schedule A" to the report titled "Approval of Fees and Charges 2023" dated July 17, 2023 are approved as amended and imposed to commence on July 25, 2023.

Motion Carried.

6.3 Chief Administrative Officer/Clerk - Elgin Group Policing Agreement

The Chief Administrative Officer/Clerk presented the report informing Council of the upcoming expiration date of the agreement with Ontario Provincial Police (OPP) and recommended that the report be sent to Elgin's local municipal partners for their consideration to approve the extension of the agreement for an additional two years.

Moved by: Councillor Noble
Seconded by: Councillor Sloan

RESOLVED THAT the report titled "Elgin Group Policing Agreement" dated July 25, 2023 from the Chief Administrative Officer/Clerk be received and filed; and

THAT the report be sent to the local Councils in Bayham, Malahide, Central Elgin, Southwold, Dutton Dunwich, and West Elgin for their consideration to approve the agreement for an additional two years.

Motion Carried.

7. COUNCIL CORRESPONDENCE

7.1 Items for Consideration

7.1.1 Municipality of Bayham with a letter requesting County Council's support for the Municipality of Bayham's application to the Disaster Mitigation and Adaptation Fund.

Moved by: Councillor Hentz

Seconded by: Councillor Leatham

RESOLVED THAT the Deputy Warden be directed to write a letter of support for the Municipality of Bayham's application to the Disaster Mitigation and Adaptation Fund (DMAF) for the purposes of funding the replacement of storm water infrastructure in Port Burwell.

Motion Carried.

7.1.2 Letter from Southwestern Public Health regarding the revised budget approval and municipal levy.

Moved by: Councillor Couckuyt

Seconded by: Councillor Hentz

RESOLVED THAT the County remit payment of \$15,313.50 per month beginning September 1, 2023 for a total of \$61,254 to cover the County's portion of the additional levy as requested by the Southwestern Public Health Board of Health provided the County of Oxford and the City of St. Thomas agree to their respective levies; and

THAT additional information be requested from the Board of Health regarding health indicator metrics to be shared with County Council.

Motion Carried.

7.1.3 Letter from STEGH Foundation Interim Executive Director requesting to schedule a delegation to County Council on October 10, 2023 and inviting Councillors to a tour of the hospital's diagnostic imaging suite in September.

Moved by: Councillor Leatham

Seconded by: Councillor Noble

RESOLVED THAT Council support the request from the St. Thomas Elgin General Hospital and the St. Thomas Elgin General Hospital Foundation to provide a delegation to Council on October 10, 2023; and

THAT staff be directed to coordinate a tour for County Council of the STEGH Diagnostic Imaging Suite for September 2023.

Motion Carried.

7.1.4 Letter from the Ministry of Natural Resources and Forestry regarding the Legacy Oil & Gas Wells Municipal Transfer Payment Program

Moved by: Councillor Leatham

Seconded by: Councillor Hentz

RESOLVED THAT staff be directed to work with Elgin's local municipal partners to prepare a submission package to the Ministry of Natural Resources and Forestry Legacy Oil & Gas Wells Municipal Transfer Payment Program.

Motion Carried.

7.2 Items for Information (Consent Agenda)

7.2.1 Notice of Public Information Centre 1 and Study Design Report Review Period - Highway 4 Widening and Proposed Talbotville Bypass, Highway 3 Twinning Preliminary Design, Detail Design and Class Environmental Assessment Study

Moved by: Councillor Noble

Seconded by: Councillor Sloan

RESOLVED THAT Correspondence Item #7.2.1 be received and filed.

Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

8.1.1 Warden Ketchabaw - Birthday Wishes

The Warden wished Councillor Sloan a belated happy birthday.

8.2 Notice of Motion

8.3 Matters of Urgency

8.3.1 Councillor Widner - Additional Matter re Identifiable Individual

Councillor Widner requested that Council consider an additional matter in closed session regarding an identifiable individual.

Moved by: Councillor Widner

Seconded by: Councillor Sloan

RESOLVED THAT Council consider an additional item in closed session in accordance with Municipal Act Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Motion Carried.

9. CLOSED MEETING ITEMS

Moved by: Councillor Noble

Seconded by: Councillor Leatham

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

Closed Meeting Item #1 - Closed Meeting Minutes - July 11, 2023

Closed Meeting Item #2 - Boundary Adjustment Matter

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them

Closed Meeting Item #3 - Additional Matter re Identifiable Individual

(b) personal matters about an identifiable individual, including municipal or local board employees; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Motion Carried.

9.1 Closed Meeting Minutes - July 11, 2023

9.2 Boundary Adjustment Matter

9.3 Additional Matter re Identifiable Individual

10. MOTION TO RISE AND REPORT

Moved by: Councillor Sloan

Seconded by: Councillor Noble

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - Closed Meeting Minutes - July 11, 2023

Moved by: Councillor Noble

Seconded by: Councillor Sloan

RESOLVED THAT the Closed Meeting Minutes from the July 11, 2023 meeting be adopted.

Motion Carried.

Closed Meeting Item #2 - Boundary Adjustment Matter

Moved by: Councillor Sloan

Seconded by: Councillor Noble

RESOLVED THAT the confidential report from Warden Ketchabaw be received for information.

Motion Carried.

Closed Meeting Item #3 - Additional Matter re Identifiable Individual

Moved by: Councillor Hentz

Seconded by: Councillor Giguère

RESOLVED THAT no further action be taken.

Motion Carried.

11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Sloan

Seconded by: Councillor Noble

RESOLVED THAT we do now adopt recommendations of the Committee of the Whole.

Motion Carried.

12. CONSIDERATION OF BY-LAWS

12.1 By-Law No. 23-33 Fees and Charges

BEING a By-Law to Provide a Schedule of Services and Activities Subject to Fees and Charges by the County of Elgin and to Repeal By-Law No. 22-26 as amended. The Deputy Clerk noted that the amendment would be moving the Electronic Vehicle Charger Fee from Engineering to Finance.

Moved by: Councillor Sloan

Seconded by: Councillor Leatham

RESOLVED THAT By-Law No. 23-33 be now read a first, second, and third time and finally passed as amended.

Motion Carried.

12.2 By-Law No. 23-34 Confirmation

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the July 25, 2023 Meeting.

Moved by: Deputy Warden Jones
Seconded by: Councillor Noble

RESOLVED THAT By-Law No. 23-34 be now read a first, second, and third time and finally passed.

Motion Carried.

13. ADJOURNMENT

Moved by: Councillor Widner
Seconded by: Councillor Sloan

RESOLVED THAT we do now adjourn at 10:50 a.m. to meet again on August 8, 2023 at 9:00 a.m.

Motion Carried.

Don Shropshire,
Chief Administrative Officer/Clerk.

Ed Ketchabaw,
Warden.